



Locating a Missing Witness Checklist

1. Identify and check all last-known contact information for the witness:

- Law Enforcement Information Network (LEIN)
- LEXUS/NEXUS
- Last Known Address
 - Visit last known address at 3 different times of day – use unmarked car
- Accurint
- DMV (DOL)
- Court records
- Phone records
 - Telephone Company Subpoena Control (313) 255-8578
- Utilities search
 - Detroit Edison Security (313) 235-8000
 - Michigan Consolidated Gas (313) 577-7044
- School records
 - Detroit Public Schools (313) 876-1361
- Correctional facilities
 - Wayne County Jail (313) 224-0785
 - Oakland County Jail (248) 858-5031
 - Macomb County Jail (810) 469-5151
 - Department of Corrections (517) 780-6000
- Probation
 - Wayne County Probation (313) 224-2600
- Benefits
 - SSI/Food Stamps/Social Security Checks
- Michigan Employment Security Commission (MESC) (313) 876-5558
- Michigan Dept' of Labor & Economic Opportunity <https://www.michigan.gov/leo/>
- Family Independence Agency (313) 256-1159
- LPR (License Plate Reader)
- PMP (Prescription Drug Monitoring Program)
- U.S. Postal Inspection Service (313) 226-8306

2. Identify any social media accounts for the witness:

- Facebook
 - Do any recent pictures have geo-tag locations?
 - Are they a member of any groups? Find more info on these groups.
- Instagram Posts and Stories
- Twitter
- TikTok
- Snapchat
- LinkedIn



3. Identify and contact known family members, including intimate partners, by searching:

- Public records
- Court records
 - Child support and custody
- Michigan Department of Health & Human Services (517) 241-3740

4. Identify and contact co-workers, friends, employers, associates:

- Interview any known relatives, friends, associates, and paramours, as well as last known neighbors and employers
- Search for associations via public records
- Search for associations via court cases
- Search for associations via prisons
 - Visitor lists
 - Phone number lists
 - Listen to previously record phone calls
- Search for associations via records from previously served periods of probation/parole
 - Check for historical data
 - Previously provided emergency contacts
- Search for associations via offline historical National Crime Information Center (NCIC) searches
 - Can reveal past police contacts anywhere in the US
- Search for associations via past police contacts
 - May reveal names of people whom the person has spent time (e.g., car crash report could reveal other associates in car)

5. Check hospitals and morgues:

- | | |
|---|----------------|
| <input type="checkbox"/> Wayne County Morgue | (313) 833-2504 |
| <input type="checkbox"/> Oakland County Morgue | (248) 858-5097 |
| <input type="checkbox"/> Macomb County Morgue | (810) 469-5214 |
| <input type="checkbox"/> Detroit Receiving Hospital | (313) 745-3285 |
| <input type="checkbox"/> Death Certificates (Herman Keifer) | (313) 876-4134 |

It is important that you document your efforts, noting dates, times, places and persons contacted, in order that you may testify accurately under oath should the need arise.

6. Utilize additional open source/social media techniques:

- Analyze activity near a known location
 - [Snapchat Snap Map](#)
 - Displays public snapchats in a given location for the last 30 days
 - [Twitter Geocode Search](#)
 - Displays tweets sent from a given location
 - Use Bing Maps to find latitude and longitude for desired location
 - Search desired address, right click location to retrieve coordinates
 - E.g.: geocode:LATITUDE, LONGITUDE, #mi
 - [Instagram Locations](#)
 - Displays posts tagged with a given location
 - [Periscope](#) live video broadcasts from a given location
- Use an [Advanced Twitter Search](#) to analyze activity to and from specific users, within a specific date range, about specific topics
 - OR use a [Twitter Search](#) with [operators](#)
 - Operators can be combined with “geocode:” search function above
- Identify additional associations by comparing users followed by and following known associations
 - [Compare Twitter Followers](#)
- Create a [Google Alert](#) using [Google operators](#) to notify you of new activity
 - E.g.: "jane doe" site:twitter.com location:MI
- Utilize web resources on [OSINT Framework](#)
 - Includes tools for IP address searches, people searches, and username searches